Workplace Learning Procedures
For Students with Disabilities

This workshop is intended for staff responsible for students with disabilities from CESA, AISSA & DECD. It is especially relevant for schools with special education units.

As numbers are limited, schools are encouraged to register early.

You are encouraged to forward this information to relevant staff.

DATES: Wednesday 29 March 2017
TIME: 9.00 am – 3.00 pm
VENUE: Rooms 7 & 8
Catholic Education Conference Centre
116 George Street, Thebarton

PROGRAM:
Overview of changes & updates
Legal requirements
Forms and paperwork
Risk Assessment and Hazard Identification
Supporting students with disabilities

DETAILS:
Car park and street parking
Light lunch will be provided. Those with special dietary requirements may need to bring their own. For clarification please contact
Jacqueline.asser@cesa.catholic.edu.au

The Workplace Learning Procedures provides a framework to protect the health, safety and welfare of all workers (including work experience students). An important component is the risk assessment process designed, as far as reasonably practical, to minimise the potential hazards faced by students in the work place. Important changes to the risk assessment process will be a focus of this day, including supporting students with disabilities in workplace learning programs.

Registration details:
Please register by Friday 17 March 2017

CESA Registration Centre
Susan Hannigan
Catholic Education Office
susan.hannigan@cesa.catholic.edu.au
8301 6179

This Professional Learning event references the following AITSL Australian Professional Standards for Teachers

PROFESSIONAL ENGAGEMENT
Standard 6: Engage in professional learning
Standard 7: Engage professionally with colleagues, parents/carers & the community
Duration: 5.5 hours
# Workplace Learning Procedures
## For Students with Disabilities

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>Lead</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.00</td>
<td>Welcome &amp; Purpose Acknowledgement of Country</td>
<td>Jacqui Asser, Catholic Education SA Helen Edwards, Department for Education and Child Development</td>
</tr>
<tr>
<td>9.10</td>
<td>Value of Work Experience Pathways to Employment Importance of Relationships</td>
<td>Daniel Gobbett, Job Prospects Cameron Bradshaw, Old scholar</td>
</tr>
<tr>
<td>9.40</td>
<td>Workplace Learning Procedures</td>
<td>Jacqui Asser, Catholic Education SA Helen Edwards, Department for Education and Child Development</td>
</tr>
<tr>
<td>10.30</td>
<td>Morning Tea</td>
<td></td>
</tr>
<tr>
<td>10.50</td>
<td>Workplace Learning Procedures continued</td>
<td>Jacqui Asser, Catholic Education SA Helen Edwards, Department for Education and Child Development</td>
</tr>
<tr>
<td>11.45</td>
<td>NDIS update DES changes Transition Program</td>
<td>Simon Rowberry, Barkuma</td>
</tr>
<tr>
<td>12.15pm</td>
<td>Employability skills/ Work readiness skills Disclosure</td>
<td>Nancy Knowling Jane Brezinski, National Disability Coordination Officers Program</td>
</tr>
<tr>
<td>12.45pm</td>
<td>Lunch</td>
<td></td>
</tr>
<tr>
<td>1.30pm</td>
<td>Risk Management/ Hazard Identification</td>
<td>Lisa Nowak, David Barrett Catholic Safety, Health &amp; Welfare SA</td>
</tr>
<tr>
<td>3pm</td>
<td>Closing comments</td>
<td>Jacqui Asser, Catholic Education SA Helen Edwards, Department for Education and Child Development</td>
</tr>
</tbody>
</table>