AGENDA
SECONDARY BUSINESS MANAGERS
TERM 3, 2012 GENERAL FINANCE MEETING

<table>
<thead>
<tr>
<th>Adelaide</th>
<th>Week 8</th>
<th>Friday 7th September 1.30pm – 4.30pm</th>
<th>Cardijn College – Honeypot Road, Noarlunga</th>
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**Agenda Items:**

1. SIS Demonstration – Nigel McPhee
2. Human Resources – Q & A - CESA HR Team
3. Legal Matters, Laptop arrangements – CESA Legal Team
4. Power Efficiency Audits in Schools – Robert Smith from Sustainable Focus
5. Catholic Development Fund, Update - David O’Dwyer and Brenton Prime
6. “SA Water Presentation”
7. Forum Topic “Somerset Survey” – Fiona Miller
   (If your school participated in the Somerset Survey could you please bring it with you to the session)

Attendees are also invited to join us for drinks and nibbles after the session.

Regards,

JAN HURLEY
ASSISTANT DIRECTIOR CESA
RESOURCE OPERATIONS

28 August 2012